

AZ Health Zone Evaluation Committee Meeting Notes

February 15, 2018

1-2pm

- **Welcome**
 - Attendees: Tiera Morrison, Marina Celaya, Vern Hartz, Laurel Jacobs, Theresa LeGros, Kay Orzech, Jesse Davenport, Noelle Veilleux, Bianca Valenzuela, Lauren McCullough, Trisha Bautista, Sharon Sifling, Julie Scholer, Cristina Guterman, Traci Armstrong Florian, Hope Wilson, Rebecca Serratos, Marla Lunt, Sabrina Plattner
- **Wilder refresher training follow up**
 - If you **work with a coalition** in Food Systems or Active Living, we hope you joined us for the FY18 Wilder evaluation training on February 8. You must complete the Wilder Assessment for eligible coalitions in FY18. If you missed the webinar, all materials are now posted on the SET website:
 - Training PowerPoint & recording
 - Instructions for online submission
 - FAQs & online checklist to see if your coalition qualifies
 - Wilder informational emails and flyers to share with your coalitions. ***Please use either or both templates when you reach out to your coalition (feel free to individualize). The documents convey essential details about the process and how coalition members' responses will be used by the SET.***
- **SEEDS 1/31 administrator training follow up.**
 - Please see slides attached for SEEDS clarification answers.
- **Reminders**
 - KAN-Q posttest window starts April 1. Please only proctor follow up KAN-Qs after that date. Contact Theresa with questions.
 - **LIA Staff Brief Interest Meeting for Garden Champions Project – Tuesday 2/27, 3:00 – 3:30 p.m.**
 - If you have expressed interest in the Garden Champions project (the SET's FY18 special project), please plan to have a representative from your LIA attend the SET's short **Interest Meeting** to discuss details and finalize your interest before we begin contacting Garden Champions. We will discuss:
 - Timeline and activities of the project
 - Information the SET will need from you to reach out to Garden Champions
 - Best type "thank you" item to provide to Champions for their time

Join the Conference Call

Phone: 1-877-820-7831

Participant Passcode: 379191

- **Putting Eval to Work Series**
 - Submitting a Smashing SARN in FY18 – see attached slides for content
- Next meeting: March 15th, 1-2 pm